



POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
March 21, 2019

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, March 21, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Mr. Kurt Heidel, Ms. Katina Bearden and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Brian Hostetler, Mrs. Mary Kramer, Mr. Jeffrey Delaney, Mr. Robert Decker, members of the press and interested citizens.

Ms. Bearden entered the meeting at 7:04 pm.

PRESENTATIONS

Middle School Update: Mr. Hostetler reviewed highlights from the presentation made at the committee level. He gave updates on several components that are being worked on at the middle school this year. Structural changes to support students include the addition of a Dean of Students, a safety officer, a shift in the Assistant Principals to 12 months. The 5th/6th grades are scheduled in dyads and are separate from the 7th/8th grades. Support services consist of district counselors, mental health professionals, mentoring programs, curriculum SEL lessons and incentives that promote positive behavior. Mr. Hostetler shared a 4 year discipline report noting the administrator turn-around in the past 18 months. Academic goals are focused on incorporating new ELA and Math programs, professional development and focus on a year's worth of growth for every student. Future goals are to maintain the initiatives already in place, expand the positive behavior programs and continue the coaching model

MINUTES

Mrs. Jampo presented the minutes from the Regular Board Meeting held on February 21, 2019 for Board approval.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of February 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-063**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for February 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-064**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The committee met on March 14. The main topic of discussion was finalizing plans for the Mother/Son Dance. The committee heard presentations from the Family Advisory Committee, an update

on the Middle School as presented tonight and possible options for the Middle School. Ms. Bearden noted she is open to suggestions for a community event where families could gather all at once (ex: a new year's event). The event would be a collaborative effort by the community and not just the school board/school district.

STUDENT REPRESENTATIVE

Ms. Cael gave a report on events taking place at the high school. CTE Career Day is scheduled for March 22 and March 25. Representative for various business come in to talk to students. The high school Ensemble will be performing in Harrisburg at the Capital.

CURRICULUM - Mrs. Lawrence

The committee met on March 14 in conjunction with the Community Relations Committee. The Middle School presentations were the focus of the joint meeting.

Mr. Hylton gave a summary of possible options for the Middle School. An outline of the MS floor plan for the individual grade levels was distributed to Board members. The 5th & 6th grades are contained to a specific area with little contact with the 7th & 8th grades and are escorted when going to other areas in the building. He observed that some classes eat in their classrooms noting that this could be implemented for the grades 5 and 6. The floor plan also outlined various areas (old weight lifting room, old LGI, area behind the auditorium) that could be converted to accommodate additional space including converting the Library into classrooms and relocating the Library to the LGI. Mr. Hylton noted that by escorting students at dismissal time could help to maintain order and build respect for the teachers.

Board Members expressed their appreciation for the outline. Members noted that spacing is not the only issue at the middle school and addressing all the issues is a work in progress. It was determined to continue discussion and explore options to make the best decision.

FACILITIES / FINANCE – Mrs. Francis

The committee met on March 7. The committee was given a Food Service update from Mrs. Kozik, Director of Food Service and heard two presentations on the Land Bank. Facilities updates addressed deteriorating tiles at Edgewood and asbestos testing for any unforeseen issues. The committee recommends the bid award for the Mowing and Grounds Maintenance as presented on tonight's agenda for Board approval. Finance updates included a review of PCTV space at the high school, a request for space to provide dental services to students (funded by a grant to Community Health and Dental) and preliminary budget numbers for 2019/2020.

POLICY / PERSONNEL – Mr. Rose

The committee met on March 7. Personnel items included updates on contracted substitute services and the recommendation to contract with the MCIU for interim services to support data management to fill a vacancy created by the resignation of a child accounting position. The committee was in agreement to place the MOU with the Intermediate Unit on the board agenda for approval. Two policies were reviewed and recommended by the committee as presented on tonight's agenda. A Therapy Animal policy is being researched for future review by the committee.

BOROUGH LIAISON – Mr. Rose

Highlights from the March Borough Council meetings included various events scheduled for upcoming months (Red Horse Motor Club Car Show, Rock the Block and the 6th Annual Circle Legacy Center Powwow). P.A.I.D announced a new restaurant going into the former Security Trust Bank building. Mosaic will be taking over running the Farmer's Market. The Borough approved a 3yr lease agreement with Beech Street Factory and will be establishing a police substation at 341 Beech St.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

None.

BOARD ACTION: Minutes, List of Bills, Treasurer’s Report

It was moved by Mrs. Barnhill and seconded by Mr. Hyton that the Board approve the minutes from the Regular Board meeting held on February 21, 2019, the list of bills and Treasurer’s Report for the period of February 2019.

All members were in favor. Ayes: Seven Nays: None. Absent: Two. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

CONSENT:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Ellen Eisele, Elementary Teacher, Barth Elementary, resignation for the purpose of retirement, effective June 14, 2019; hire date September 1, 1992.

Exempt

Ratify Valerie Jackson, PEAK Coordinator, Administration Building, resignation effective March 8, 2019; hire date November 5, 2015.

Classified

Ratify Oscar Gans, In School Suspension Monitor, Pottstown High School, effective February 22, 2019; hire date April 28, 2016.

Ratify Scott Fazekas, Substitute Support Staff, effective January 21, 2019.

MaryAnn Peters, Accounts Payable Coordinator, resignation for the purpose of retirement, effective June 14, 2019; hire date October 9, 1978.

Sandra Yost, Custodian 1, Pottstown Middle School, resignation for the purpose of retirement, effective June 14, 2019; hire date August 18, 2008.

LEAVES

Administrative

Ratify Deena Cellini, Director of Human Resources, request for intermittent leave of absence covered by Family Medical Leave Act, effective March 6, 2019, end date tbd.

Professional

Susanne Swanson, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date March 22, 2019, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Professional

Jeffrey Delaney, from Career & Technical Director to Secondary Teacher, effective date tbd, \$84,000/yr (contract of A. Roberts).

Exempt

Kristina Corominas, from Special Education Teacher to Out of District Coordinator, effective date tbd, \$60,000/yr (replacing A. Fraterman)

Classified

Ratify Cerrissa Carter, from Substitute Support Staff to Part-time Cafeteria Worker, Pottstown High School, effective February 25, 2019, \$11.74/hr (replacing M. Jones).

Ratify Regina Astheimer, from Alternative Education Classroom Assistant to IS/TPC Coordinator, effective March 13, 2019, \$24.35/hr (replacing O. Gans).

Ratify Susan Mock, from Part-time Student/Lunch Proctor to Substitute Support Staff, effective March 15, 2019 hourly rate per schedule.

ELECTIONS:

Professional

Stephanie Konnick, Secondary Teacher, Pottstown High School, effective April 25, 2019, \$47,000/yr, Step 5-Bach (contract of J. Irwin)

Classified

Ratify Katherine Weyandt, Pre-K Counts Classroom Assistant, Pottstown High School, effective March 5, 2019, \$15.50/hr (grant funded).

Ratify Jennifer Jarolin, Substitute Support Staff, effective March 4, 2019, hourly rate per schedule.

Ratify Tehron Bush, Substitute Support Staff, effective February 28, 2019, hourly rate per schedule.

Melissa Stierly, Pre-K Counts Classroom Assistant, Annex Building, effective March 25, 2019, \$13.65/hr (grant funded).

Ratify Stacy Foster, Substitute Support Staff, effective March 15, 2019, hourly rate per schedule. This is in addition to her role as Classroom Assistant.

Ratify Wyatt Hessler, Substitute Support Staff, effective March 19, 2019, hourly rate per schedule.

Compensation for Missed Planning Time, \$23 per period

Name	Bldg	Missed Planning Times	\$	description
1) Johnson, Michael	HS	13 missed planning times	\$ 299.00	(1/15/19 to 2/22/19)
2) Andre, Michele	MS	9 missed planning times	\$ 207.00	(10/2/18 to 2/19/18)
3) Angelo, Ginger	MS	7 missed planning times	\$ 92.00	(1/30/19 to 2/27/19)
4) Bucci, Iris	MS	2 missed planning times	\$ 46.00	(2/13/19, 2/21/19)
5) Bumbaugh	MS	8 missed planning times	\$ 184.00	(2/14/2019 to 2/28/19)
6) Damiano, Victoria	MS	4 missed planning times	\$ 92.00	(2/19/2019 to 2/25/19)
7) Diehl, Alex	MS	13 missed planning times	\$ 299.00	10/5/2018 to 3/07/19)
8) Figueroa, Amanda	MS	3 missed planning times	\$ 69.00	(2/14/19 to 2/22/19)
9) High, Amanda	MS	4 missed planning times	\$ 92.00	2/26/2019 to 3/01/19)
10) Hinnershitz, Aaron	MS	7 missed planning times	\$ 161.00	(2/5/19 to 2/21/19)
11) Mabry, David	MS	5 missed planning times	\$ 115.00	(2/13/2019 to 2/28/19)
12) Pasquale, Tracy	MS	5 missed planning time	\$ 115.00	(2/11/19 to 2/27/19)
13) Petro, Kimberly	MS	5 missed planning times	\$ 115.00	(2/5/19 to 2/13/19)
14) Rega, Elizabeth	MS	8 missed planning times	\$ 184.00	1/22/19 to 2/25/19)
15) Torrence, Aaron	MS	5 missed planning times	\$ 115.00	(2/14/2019 to 3/06/19)
16) Tupper, Jesse	MS	9 missed planning times	\$ 207.00	(2/7/19 to 3/06/19)
17) Vega, Rebecca	MS	6 missed planning times	\$ 138.00	(1/28/19 to 2/25/19)
18) Augustine, Perry	MS	4 missed planning times	\$ 92.00	(2/5/2019 to 2/26/19)
19) Dierolf, Sarah	MS	2 missed planning times	\$ 46.00	(2/13/2019 to 2/14/19)
20) Hayes, Jade	MS	3 missed planning times	\$ 69.00	(2/13/2019 to 2/25/19)
21) Martinez, Jolie	MS	5 missed planning times	\$ 115.00	(1/24/2019 to 2/15/19)
22) Mitchell, Nick	MS	12 missed planning times	\$ 276.00	(2/06/2019 to 3/05/19)
23) Morasco, Theresa	MS	5 missed planning times	\$ 115.00	(2/11/2019 to 2/22/19)
24) Saylor, Richard	MS	4 missed planning times	\$ 92.00	(2/11/2019 to 2/27/19)
25) SmithCorropolese,K	MS	4 missed planning times	\$ 92.00	(2/21/2019 to 2/28/19)
26) Thomas, Geoffrey	MS	5 missed planning times	\$ 115.00	(02/25/2019 to 3/06/19)

Homebound Instruction, \$29/hr

Ratify Kelly Leibold, Pottstown Middle School, from March 4, 2019, end date tbd, assignment not to exceed 5 hours per week.

Co-Curricular Assignment 2018/2019: Spring Sports (corrections/additions) * Addendum #2018-2019-065

Co-Curricular Assignments 2019/2020: Fall Sports

- (1) HS Asst. Football Coach - Michael Santillo - Level 5 - \$5,790.00
- (2) HS Asst. Football Coach - Levert Hughes - Level 5 - \$5,790.00
- (3) HS Head Football Coach - Jeffrey Delaney - Level 5 - \$8,270.00

PROFESSIONAL LEAVES

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Marissa Bush	PA Data Summit	Hershey, PA	03-24-2019 - 03/27/2019	\$788.00 pd by dept budget
Admin	Stephanie Braccili	OCDEL Shared Leadership Conf.	Pocono Manor, PA	04/03/2019 - 04/04/2019	\$421.96 pd by Pre-K Counts grant

FIELD TRIPS

# Students/ ...Groups	Conference Name/Activity	Destination	Date of Trip	Cost to Student	Cost to District - Substitutes	Chaperones
7	AP European History	EF Tours - Milan, Venice, Florence, Rome Italy	03/20/2019- 03/28/2019	\$2,900.00	\$1470.00 - \$1610.00	Kristen Ellis David Caldwell

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-066**.

- Policy 222: Pupils - Tobacco/Nicotine
- Policy 323: Employees - Tobacco/Nicotine

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-067**.

- MOU: MCIU Service Agreement
- Scattergood Addendum
- MOU: Zens Den

MOWING AND GROUNDS MAINTENANCE BID AWARD

The Superintendent recommends that purchase orders or contracts be awarded to the company indicated, the award in each case being made to the lowest bidder meeting the required specifications.

* Green Ridge Landscaping - Yr 2019 = \$63,950; Yr 2020 = \$63,950; Yr 2021 = \$63,950
Eagleville, PA -

SPECIAL EDUCATION SETTLEMENT AGREEMENT

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board. * Addendum 2018-2019-068.

Upon roll call vote, all members present voted aye for the above consent items.

Ayes: Seven. Nays: None. Absent: Two. Motion carried

NON-CONSENT

None.

INFORMATION

- Monthly Meeting Notice: April 2019
- Board/Admin Professional Development Articles
- Edgewood Town Hall Meetings

FEDERATION REMARKS

Mr. Decker commended the students for their great musical performances. He looks forward to next year's next year's entire district musical "Seussical". Mr. Decker emphasized how great the staff interacts with students, knowing students by name and building relationships that help to prevent bad situations.

ROUND TABLE

Mrs. Barnhill was pleased with Mr. Hostetler's presentation. She looks forward to reading the comments from the town hall meeting.

Mrs. Lawrence thanked the staff for their participation and input at the town hall meeting. She looks forward to continuing collaboration with staff.

Ms. Calel was glad to hear the positive initiatives taking place at the middle school and how the students are responding.

Mr. Hylton – no comment.

Mr. Armato is encouraged by all the steps being taken as the Board contemplates a decision on how to move forward with the district buildings. He noted he does not feel he is ready to make a decision without hearing more information.

Mr. Rose thanked everyone who attended and participated in the town hall meetings. He thanked Mr. Hostetler and Mr. Hylton for their information and recognizes the Boards' responsibility to make the best decision possible. Mr. Rose encouraged people to volunteer for the Rock the Block event.

Ms. Bearden shared in the comments of the Board Members. She recognizes the positive things happening in the district and the Boards' responsibility to help and encourage students in the best way possible. It is work in progress.

Mr. Rodriguez reported the SEL parent training at Barth was well attended. He noted that comments he heard from the Sandy Hook Superintendent at a recent conference, impacted his thoughts on taking advantage of the time to think and prepare and make sure students are safe. Mr. Rodriguez stated that the Hill School took notice of the district's performing arts and will be doing a show next year (Hairspray).

Mr. Hylton commented on the passing of the Hairspray can. It was noted that it is a tradition among the schools.

Mrs. Francis thanked Mr. Hostetler for providing the Board with a better insight to what is happening at the middle school and Mr. Hylton for his interesting information. She expressed her appreciation for the great Hairspray performance. She was very proud of the district for the choosing "Hairspray". Mrs. Francis reminded the Board of the executive session for the purpose of negotiations and personnel following the meeting.

ADJOURNMENT

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 8:12 pm.


Maureen Jampo
Board Secretary